

Minutes of Committee Meeting		
Time and Date:	10:00 – 12:00	21st March 2023
Location:	St Helen's Church Centre, Burton Joyce	
Attendees:	Anna Moore, Rupert Williams Alan Comerie	Elaine Bass, Rob Johnson Sue Berridge Judith Wright Gwen McCormick(Guest)
Subject		Action
1.0 Apologies & Welcome Anne Hegarty & Christine Shepherd		
2.0 Review of Trustee's Timetable to August 23 Re Committee Nomination Form - Alter from to be included in June Newsletter to be produced just in a monthly bulletin in June and July. All Members to be given 6 weeks notice of the AGM with a copy of the Nomination Form. Nominations need to be received 28 days prior to the AGM.	AC	
3.0 Succession Planning A reminder of committee rulings:- 3 years only in one role but allowed to be on the committee for 9 years in different roles. Some suggestions were discussed for new committee members. Gwen McCormick is happy to be put forward and so is David Yates. Discussion with potential new Treasurer yet to take place. Discussion took place for Alan C to take on the vacant Vice Chair role with immediate effect with potential chairmanship from the Aug 24 Committee elections. However, a potential issue could be that Alan will have to step down after 1 year as a Chair as he would have completed 9 years in various roles. This issue to be reviewed in due course.	ALL AM AC/AM	
4.0 Group Leaders Networking event Anticipating 34 attendees, essential information for Elaine to finalise the catering. Email asking them all to wear name badges and introduce themselves and give a short talk about the group they run. Inform them of the upcoming "Library open day" where we intend to have a stall with lots of information about our groups.	ALL	

5.0 Gift Aid update It was decided to do a poll to all members by email with a gift aid form as an attachment – This will be brought up at the April meeting so that members will be prepared. Alan and Rupert to amend the New Members form to include a Gift Aid tick box for the future. Jacky Kinsey to help with the setting up administration of the HMRC procedures.	AM AC/RW
6.0 Social Events for 2023 Band and Caller booked for the Ceilidh evening - October event. Quiz night details confirmed £10 per ticket to include Fish and Chips supper. News bulletin to announce the availability of electronic tickets.	RJ RJ/AC
7.0 Latest from National Office The Third Age Trust's Board who are responsible for Budget and Legal are out of touch/ Not getting news from roots.National assembly to bridge the gap.	
8.0 Record of committee approvals outside the formal meeting It was decided that a formal record should be kept of decisions made through the Whatsapp group conversations.	AM/SB
9.0 Community Bus – Volunteer Drivers update Jim Molloy is in the process of doing his driver training Discuss with Group co-ordinators to establish what the demand could be for the mini bus.	AM/CS
10 Matters arising from the minutes of the last meeting Christmas party to be discussed at June Meeting Christmas Quiz to be put together by SB Associate member fees to be discussed at September Committee meeting.	SB RW
11 Committee Reports Colin to assist with May edition of Newslite	JW
12 AOB Planned outings by Alwyn - Cruise on Boston Belle, visit to palace of Westminster and Thursford Christmas spectacular with dinner We discussed having another outings group running alongside to increase the frequency and variety of trips	

	A meeting with the Mapperley U3A outings group to be arranged	AM
13	Dates of Next Meetings Tuesday 23 rd May Tuesday 25 th July Tuesday 19 th September Tuesday 21 st November	